

## **Minutes of Estates Committee 8 February 2021**

**Present:** Cllrs: G. Sheldon (Chair)  
B. Beeley P. Byrne  
L. Dawson P. Lord  
M. Woodvine

**556. To receive apologies for absence**

None

**557. To receive declarations of interest.**

None

**558. Approval of the minutes held 7 December 2020**

Approved

**559. Contracts:**

To consider the role in the contractual process of the clerk.

It was resolved that the clerk would continue to be authorised to order work within a £500.00 limit and would provide a list of works and monies spent to the Estates Committee at each meeting. That the clerk would bring forward any other contracts over the £500.00 limit due for renewal to the estates committee for further action.

**560. Civic Hall Roof**

To consider the quotes obtained for the required repairs to the roof.

Only one out of 3 requests for quotes were received.

The clerk has asked another 2 firms to quote and it was resolved that no further discussion would take place until the other 2 quotes had been received.

**561. Signage.**

To consider the quotes obtained for signage to the exterior of the Civic Hall.

3 quotes had been received. A quote from company A was considered to be too high. Quotes from B and C companies were received.

It was resolved that the sign at the front of the Civic Building would read- Civic Hall Saddleworth It was resolved that Cllr. Woodvine would contact Cllr. S. Al- Hamdani to obtain graphics in corporate colours and fonts and they would be presented at the next meeting and to invite Cllr. S. Al- Hamdani to the next meeting if appropriate.

**562. Items for the next Agenda (for information only)**

Internal signage- including floorplan

Allotments

Cemetery

Alternative heating systems – request that Cllr. Knotts presents.

**Date and time of next meeting**

19 April 2021. 10.30 a. m