

## Minutes Finance Committee 29 September 2021 held at Uppermill Civic Hall

Present: Cllr. B. Lord (VC)

H. Bishop

L. Dawson

### 467. Apologies for absence.

Cllrs. S. Al- Hamdani, Sheldon, Bingley, Hudson, Knotts and Phillips

### 468. Declarations of interest

None

### 469. Approval of minutes of last meeting 21 July 2021

Agreed as true record and signed off at the meeting

### 470. Credit card payments

The clerk informed members that since May 2 credit card transactions had been put through using the World Pay system. She had had conversations with a variety of providers and had been advised that as there were so few payments a 'pay by link' system would be the best to use at 2.5% per transaction. The purchaser is sent a link by email and pays the using the 'pay now' link.

It was resolved that the clerk would give the required 30 days' notice to World Pay and set up the payment by link system.

To consider an alternative for taking credit card payments to the current system with World Pay.

### 471. Direct debits.

**Sharrocks Trichem- Hygiene.** The clerk informed members that 2 x baby changing mats are included in the contract at a cost of £132.60 each. The clerk had made enquiries with the company and they could be purchased at £50.00 each plus VAT. The clerk informed members that she was aware that any change to the contract meant a renewal for the next 3 years. The clerk was asked to confirm this before purchasing the baby changing units.

**Photocopier.** It was confirmed by the clerk that one payment was for the leases and another for the usage.

**World pay** as at M470.

### 472. To consider the summary of spend to date and forecast

The summary was approved in its new format. Members said it gave clarity as there was more detail.

**473. Conclusion of Audit.**

To note the conclusion of audit, including matters reported. Members noted the conclusion report. Cllr. Al-Hamdani had sent an email in his absence that he wanted it noted at the meeting and minuted with regards to the AGAR statement that the delays were related to the difficulties of conducting the audit in person.

**474. Items for next agenda (information only)**

Date of next meeting 24 November 2021.